



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 9 – 12 January 2010 to 2 May 2010

Contact Officer: Anne Reid
email: anne.reid@brent.gov.uk
Tel: 020 8937 1359
Fax: 020 8937 1360

The next issue of the Forward Plan, covering the period 8 Feb 2010 to June 2010, will be published on 25 Jan 2010.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

- Cllr Lorber (Corporate Strategy & Policy Co-ordination)
- Cllr Blackman (Resources)
- Cllr Allie (Housing & Customer Services)
- Cllr D Brown (Highways and Transportation)
- Cllr Colwill (Adults, Health & Social Care)
- Cllr Detre (Regeneration & Economic Development)
- Cllr Matthews (Crime Prevention & Public Safety)
- Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
- Cllr Van Colle (Environment, Planning & Culture)
- Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
------------	---------------------------------------	-----------------------	--	-------------------------	--------------------------------------	---------------------

NTRAL

s Tran 1/10-	<u>Printing review tender results</u> To approve the award of a single contract for the provision of hardware and software for all printing, copying and scanning for the council to the tenderer recommended as an outcome of the procurement process.	Executive	15 Feb 10	Report from the Director of Business Transformation	Internal	Tony Ellis
nt 1/10-	<u>2009 Residents' Attitude Survey feedback.</u> To consider a proposal for a programme of biennial resident surveys beginning 2011.	Executive	18 Jan 10	Report from the Directors of Policy and Regeneration and of the Communication and Diversity	Internal	Owen Thomson
CR 1/10-	<u>Coniston Gardens</u> To decide on the future use of former scout hut adjacent to 2 Coniston Gardens, NW9 0BB.	Executive	18 Jan 10	Report from the Directors of Finance and Corporate Resources and of Children and Families	Ward councillors	James Young
CR 1/10-	<u>Annual Audit Letter</u> The Audit Commission will present their Audit Letter for 2008/09 to the Executive. It will also go to the	Executive	18 Jan 10	Report from Director of Finance and Corporate	Internal	Duncan McLeod

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	Audit Committee.			Resources		
CR 1/10-	<u>Bryan Avenue Stores, 113 Bryan Avenue NW10</u> To approve the disposal of the freehold of the former occupational therapy equipment store for social service adult care at 113 Bryan Avenue, to a housing association, as it is surplus to requirements.	Executive	18 Jan 10	Report from the Director of Finance and Corporate Resources	Internal	James Young
CR 1/10-	<u>Authority to Tender for Revenues Collection and IT Support for Revenues Collection and Benefits administration</u> To grant authority to invite tenders for a contract for the provision of Revenue collection and associated IT services, following the expiry of the existing Capita contract on 30 April 2011.	Executive	18 Jan 10	Report from the Director of Finance and Corporate Resources	Internal	Margaret Read
CR 1/10-	<u>Budget 2010/11 and Council Tax</u> To agree recommendations to Full Council on 1 March 2010 on the General Fund revenue budget and council tax, Housing Revenue Account, Schools Budget, capital programme, treasury strategy, prudential indicators, and procedures for controlling expenditure.	Executive	15 Feb 10	Report from the Director of Finance and Corporate Resources	Internal	Mick Bowden
CR 1/10-	<u>Fees and Charges</u> To agree the schedule of fees and charges for 2010/11.	Executive	15 Feb 10	Report from the Director of Finance and Corporate Resources	Internal	Mick Bowden
CR 1/10-	<u>Land at Elm Gardens</u> To dispose of land to Housing Association.	Executive	15 Feb 10	Report from the Directors of Finance and	Ward councillors, local residents through the	James Young

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
				Corporate Resources	planning process)	
CR 1/10-	<u>Dudden Hill Lane land adjacent to No 19</u> To dispose of land to Housing Association.	Executive	15 Feb 10	Report from the Directors of Finance and Corporate Resources	Ward councillors, Brent Indian Association, Learie Constantine Centre and local residents through the planning process	James Young
CR 1/10-	<u>Re-let of pension contract</u> To agree the method on which the council's pension administration of the Local Government Pension Scheme will be delivered.	Executive	15 Feb 10	Report from the Director of Finance and Corporate Resources	Internal	Andy Gray

CHILDREN & FAMILIES

F 1/10- 3	<u>Aiming High</u> To grant authority to invite tenders for contracts for the provision of short break services for Disabled children and young people.	Executive	18 Jan 10	Report from the Director of Children and Families	Internal	John Christie
F 1/10- 5	<u>Early years single funding formula and policy for the allocation of full time places</u> To agree the single funding formula for the extended free entitlement to Early Years provision, and to also agree the policy for the allocation of full time Early Years places and their funding that will be incorporated into the new single funding formula.	Executive	15 Feb 10	Report from the Director of Children and Families	Internal	John Christie

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
F 1/10- 7	<p><u>Building Schools for the Future (BSF) Project Initiation document</u></p> <p>To receive an update on Brent's position with regards to entering the BSF National Programme and to approve the Project Initiation Document which sets out details regarding Brent's Building School's for the Future programme.</p>	Executive	15 Feb 10	Report from the Director of Children and Families	Internal	John Christie

VIRONMENT & CULTURE

C 1/10-	<p><u>Carbon Reduction Commitment</u></p> <p>To approve the process to be implemented across the Council.</p>	Executive	15 Feb 10	Report from the Director of Environment and Culture	Internal	James Young & Judith Young
C 1/10-	<p><u>Proposed Pre-Submission Changes to the Site Specific Allocation Development Plan Document</u></p> <p>To approve proposed changes to the Site Specific Allocations of the Local Development Framework prior to Submission of the Document to the Secretary of State.</p>	Executive	18 Jan 10	Report from the Director of Environment and Culture	None	Alex Hearn
C 1/10-	<p><u>Proposed Closure of the Church Lane Parking Shop</u></p> <p>To approve the closure of the Church Lane Parking Shop from 1st July 2010.</p>	Executive	18 Jan 10	Report from the Director of Environment and Culture	Internal	Keith Balmer
C 1/10-	<p><u>Inspiring Brent – Brent's Action Plan for the London 2012 Games</u></p> <p>To agree the new 2012 Action Plan including addition of work around "city operations" and to note</p>	Executive	18 Jan 10	Report from the Director of Environment and Culture	Consultation with Steering group members (including external partners) on	Zerritha Brown

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	issues in relation to use of 2012 branding.				production of Action Plan.	
C /10-	<u>Mayor of London's Transport Strategy, Economic Development Strategy and Draft Replacement London Plan – consultation response</u> To agree a response on the three strategies to London.	Executive	18 Jan 10	Report from the Director of Environment and Culture	Internal	Chris Walker
C /10-	<u>CPZ Progress Report Work Programme</u> To approve work programme and various decisions associated with CPZ Schemes in following zones. Preston Road, Northwick Park, Kenton, Alperton, South, Kingsbury and some existing CPZ Reviews.	Highways Committee	19 Jan 10	Report from the Director of Environment and Culture	Residents and ward councillors	Tim Jackson
C /10-	<u>Transportation Local Implementation Plan – TfL Capital Allocation 2010-2011</u> To approve the Transport for London Local Implementation Plan (Transportation Capital) programme, 2010-2011.	Highways Committee	19 Jan 10	Report from the Director of Environment and Culture	Internal	Tim Jackson

USING & COMMUNITY CARE

CC /09-	<u>Adult Social Care, Annual Performance Assessment 2008-09</u> To note the outcome of the annual performance assessment undertaken by the Care Quality Commission, highlighting successes and areas for improvement and summarising action taken or	Executive	18 Jan 10	Report from the Director of Housing and Community Care	Internal	Tony Hirsh
------------	---	-----------	-----------	--	----------	------------

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	proposed in response to CQC comments.					
CC /10-	<p><u>Authority to tender a contract for Supporting People funded services for single homeless people</u></p> <p>To authorise the invite of suitable providers to tender for two framework agreements and one contract as required by Contract Standing Orders 88 and 89. The framework agreements will be for the provision of Supporting People funded accommodation based services and floating support services (with two initial call-off contracts to be entered into under each framework, shortly after award). The remaining contract will be for work and life skills training services for Single Homeless People.</p>	Executive	18 Jan 10	Report from the Director of Housing and Community Care	Internal	Joyce Collison
CC /10-	<p><u>Authority to tender a contract for supporting People funded services for Women Fleeing Domestic Violence Accommodated in Refuges and to extend Associated Supported People Contracts</u></p> <p>To approve the invite of suitable providers to tender for a contract as required by Contract Standing Orders 88 and 89. The award of a contract will be for the provision of a supporting people funded refuges service for women at risk for domestic violence with a range of support needs. To authorise the extension of the current contract or Supporting People Family (Families, Refugees and BME) up to 31 March 2011.</p>	Executive	18 Jan 10	Report from the Director of Housing and Community Care	Internal	Liz Zacharias
CC /09-	<u>ALMO Settled Homes Initiative</u>	Executive	18 Jan 10	Report from the Director of	Internal only	Manjul Shah/Maggie

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	To approve the delivery plan and funding arrangements for the ALMO Settled Homes initiative.			Housing and Community Care		Rafalowicz
CC 1/10-	<u>Telecom aerials on residential buildings</u> To review the policy on the use of income from Telecom aerials sited council owned residential buildings.	Executive	18 Jan 10	Report from the Director of Housing and Community Care	Tenants	Martin Cheeseman/ Helen Evans
CC 1/10-	<u>Outcome of re-negotiation of existing housing support contracts for Offenders and People with Drug and/or Alcohol issue</u> To note the outcomes of the re-negotiation meetings and the efficiency savings achieved and to approve the extension of the current contracts in relation to all offender and drug and/or alcohol services funded by Supporting People.	Executive	18 Jan 10	Report from the Director of Housing and Community Care	Internal	Liz Zacharias
CC 1/10-	<u>Transfer of funds for learning disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Feb/Mar 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman
CC 1/10-	<u>Removals and storage</u> To seek Executive authority to award the contract for the Removals and Storage service	Executive	15 Feb 10	Report from the Director of Housing and Community Care	Internal	Perry Singh/ Helen Clitheroe
CC 1/10-	<u>Disposal of freehold interests in residential buildings</u> To consider disposal of freehold ownership of residential premises where all flats are sold on long leases.	Executive	Feb/Mar 10	Report from the Director of Housing and Community Care	Internal	Martin Cheeseman/ Helen Evans

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
CC 1/10-	<u>Termination of Middlesex House and Lancelot Housing scheme</u> To approve entering into an agreement with Network Housing Group in order to terminate the existing scheme arrangements in order to convert the properties into permanent affordable housing.	Executive	Feb/Mar 10	Report from the Directors of Housing and Community Care and Finance and Corporate Resources	Internal	Manjul Shah
CC 1/10-	<u>Authority to Proceed with Refurbishment of 8 St Gabriel's Road and 170 Walm Lane NW2</u> To approve funding through prudential borrowing arrangements for the refurbishment of the properties, if funding from the Homes and Communities Agency cannot be secured for all or part of the proposed work.	Executive	Feb/Mar 10	Report from the Director of Housing and Community Care	Internal	Liz Zacharias
CC 1/10-	<u>Housing Revenue Account (HRA) Budget 2010-11 and Rent Increase Proposals for Council Dwellings for 2010-11</u> To approve Revised (Probable) HRA Budget for 2009-10 and the Draft HRA Budget for 2010-11 as required by the Local Government and Housing Act 1989.	Executive	Feb/Mar 10	Report from the Director of Housing and Community Care	Internal/BHP	Eamonn McCarroll
CC 1/10-	<u>Housing and Community Care Social Care: Partnership Agreements with NHA organisations under S75 Health Act for 2010/11.</u> To agree on the following partnership agreements: a) The short term renewal of S31 agreement with the CNWL NHA Trust for mental health services, pending the completion on a longer term agreement.	Executive	Feb/Mar 10	Report from the Director of Housing and Community Care	Internal	Keith Skerman

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
CC 1/10-	<p><u>A new S75 agreement for the lead commissioning function for learning disabilities in line with the government policy</u></p> <p>To agree an extension of the agreement for a shared budget and combined contract with the NHS Brent on the Integrated Community Equipment Service, with improved outcomes and efficiencies.</p>	Executive	Feb//Mar 10	Report from the Director of Housing and Community Care	Internal	Keith Skerman